NOTICE OF 7TH (SEVENTH) ANNUAL GENERAL MEETING

Notice is hereby given that the 7th (Seventh) Annual General Meeting (**"AGM"**) of the Members of Talbotforce Services Private Limited (the **"Company"**) will be held on Friday, 25 September 2026 at 11:00 A.M. (IST) at the Registered office of the Company situated at Unit No. 305-310, Plot No 9, 10 & 11 Vardhman Trade Centre Nehru Place, South Delhi, India, 110019, to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the audited Financial Statements of the Company for the Financial Year 31st March 2026 including Audited Balance Sheet as at 31st March, 2026 and the Statement of Profit & Loss along with Cash Flow Statements for the year ended on that date together with the Report of the Board of Directors and Auditors thereon.

By the order of Board of Directors of
Talbotforce Services Private Limited

Name: Harsh Binani
Designation: Director
DIN: 07717396
Address: Unit No. 305-310, Plot No 9, 10 & 11
Vardhman Trade Centre Nehru Place, South Delhi, India, 110019

Date: August 27, 2026
Place: Gurugram

NOTES:

1. A member entitled to attend and vote at the Annual general Meeting (hereinafter known "**the Meeting**") is entitled to appoint a proxy to attend and vote on poll instead of himself / herself. The proxy need not be a member of the Company. A blank form of proxy is enclosed herewith and if intended to be used, it should be deposited duly filled up at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. The Register of Directors and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred in the notice and explanatory statement, will be available for inspection by the members of the Company at Registered office of the Company during business hours 10:00 A.M. to 06:00 P.M. (except Saturday and Sunday) up to the date of Annual General Meeting and will also be available during the Annual General Meeting.

3. During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.

4. Members/proxies attending the meeting are requested to bring their duly filled admission/ attendance slips sent along with the notice of annual general meeting at the meeting.

5. Corporate members intending to send their authorised representatives to attend the meeting are advised to send a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the meeting.

6. A Route Map along with Prominent Landmark for easy location to reach the venue of Annual General Meeting is annexed with the notice of Annual General Meeting.

TalbotFORCE

TalbotFORCE Services Private Limited
(Formerly Known as Smartforce Services Private Limited)
Registered Address:- Unit No. 305-310, Plot No 9, 10 & 11,
Vardhman Trade Centre, Nehru Place, New Delhi 110019.
CIN:- U74999DL2019PTC356635

ROUTE MAP THE VENUE OF THE 7TH (SEVENTH) ANNUAL GENERAL MEETING OF TALBOTFORCE SERVICES PRIVATE LIMITED

